Copitrak Desktop Suite

What is Copitrak Desktop Suite

Copitrak Desktop tracks all your printer, plotter, and digital copier output without having to leave the programs you are working in. Copitrak effectively monitors 100% of all printer activity, working either silently (in the background) or interactively with the user and the document environment. Copitrak integrates with the office environment to ensure complete print management for client re-charge and internal management analysis.

Why Copitrak Desktop Suite

Cost allocation and document security are the biggest factors when considering Copitrak Desktop Suite. In today's environment, firms are printing and scanning more than they would photocopy. In some instances, prints were up to 90% of their total paper volume.

Simply put, Copitrak **Desktop Suite** delivers the versatility to maximize the cost savings while greatly increasing the firms document security.

Copitrak Desktop Suite Features

- Automatically detect between B&W and Color prints for them to be charged accordingly.
- Fully customizable printing rules, where you can set rules based on:
  - Specific users or user groups
  - Minimum amount of pages
  - Minimum amount of sets
  - By specific applications
  - By specific printers
  - By specific document names
- With Copitrak's universal last job recall list, it allows users the ease of selecting their frequently used client-matter numbers with just a click.
- Copitrak auto-logs in the user into the program by reading their windows login.
- Automatically reads the client-matter metadata of a document from some of the most popular Document Management Systems (iManage, NetDocuments, Worldox, and others) to be pre-filled into Copitrak.
- Rules can be set to warn or deny large print jobs when printed to a local or specific printer, as typically it is cheaper to print to your larger MFP's.
- Compatible with the vast majority of printing technologies.

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Paired with Copitrak MyVault

- Using Copitrak Desktop Suite paired with the the included MyVault module, allows your users to "Store" their print jobs with the ability to release them from any of the firm's copiers on demand. Direct printing can be utilized as an option or can be removed to default everything as a stored print.
- Increase security on your sensitive documents to help meet compliance requirements.
- Flexibility to release your print jobs from anywhere you want when you want.
- Reduce costs associated with toner and paper.
- See the Copitrak MyVault brochure for further details.

Options to directly print the document, securely store, password protect, batch print, or add a description to the document.

Paired with Copitrak Desktop Scanning

- Track and route your scan jobs directly from your desktop scanner with the same options as you would at the copier.
- Adds a highly proficient OCR engine to make your PDF documents searchable.
- Abundant amount of scan routing options available, including scanning to all leading document management systems, network scanning, e-mail, among many other customized routing capabilities

From any of the copiers, you can select which jobs to print (release) or release all your jobs in the queue.

Contact Us

To learn more about how Copitrak Desktop Suite can help you increase your recoveries, manage print data, and limit the risks of data exposure, contact us today by visiting our website at www.sai.ca or giving us a call at:

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